



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

Processing operation: Launch conference of the European BlueForum, 26 May (Brest, France)

Data Controller: European Commission DG MARE Unit A2

Record reference: DPR-EC-01063.1

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1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data in the context of an event, organised by the European Commission's DG MARE. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to the processing of personal data linked to 5th International MSPforum, organised by the services of the European Commission –DG MARE, Unit A2, is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: the European Commission – DG MARE.A2 collects and further processes your personal data to make the necessary travel arrangement (only for speakers) and provide you with information about the specific event (before, during and after) and to process your application for participation in that event.

Your personal data will not be used for any automated decision-making including profiling.

Live web-streaming and audio-visual recording at the event of the speakers, organisers and participants, as well as photographs of the speakers and panoramic photographs of participants and organisers will be taken and published in the context of the event or meeting at a site or place indicated in the specific privacy statement linked to the meeting or event.

The audience or non-speaker participants are not photographed individually or in groups. They may however appear on panoramic photographs of the whole event/audience.

Participants that do not wish to be part of the above web-streaming and recording/publishing activities have the possibility to object to processing.

3. On what legal ground(s) do we process your personal data?

The processing operations on personal data, linked to the organisation, management, follow-up and promotion of the meeting or event (including web-streaming, photos, audio-visual recording) are necessary for the management and functioning of the Commission, as mandated by the Treaties. Those provisions are in particular, Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union.

Consequently, those processing operations are lawful under Article 5(1)(a) of Regulation (EU) 2018/1725 (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).

Your consent is required for the following actions before or during the event:

- the processing of your personal data relating to the handling of your travel and accommodation arrangements (for speakers only)
- the processing of your personal data relating to your dietary requirements and/or access requirements;
- the sharing of the event participants list containing your name and affiliation with other participants. In addition, further information will be given if there are specific purposes for such sharing (e.g. for the purpose of future collaboration);
- the sharing of the event attendee list containing your name and affiliation among participants, in order to create working groups to continue the collaborate work launched during the meeting/event;
- the processing of your personal data for inviting you to future events the data controller may organise;
- the processing of your personal data for managing your subscription to a newsletter of the data controller.

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the corresponding box in the registration form.

Your consent for these services can be withdrawn at any time and detailed information by sending an email to info@msp-platform on how to withdraw consent.

4. Which personal data do we collect and further process?

The following personal data may be processed in the context of the event:

- contact details (function/title, first name, last name, name of organisation, city, country, e-mail address);
- nationality, passport or identity card number and its date of issue and expiry date may be collected, so that the data subjects may obtain access to the premises where the meeting/event is held;
- only for speakers: financial information (such as a payment card number or bank account) may be collected for the payment of fees of the meeting/event or for possible reimbursements;
- dietary requests (if any) or specific access requirements.

5. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that may be processed, please find below the retention details and the reference to the relevant record of processing:

- Personal data related to the organisation and management of the event (this includes the information given during the registration, before, during or after the event) will be kept for **two years** after the meeting or event.
- Sensitive personal data relating to dietary and/or access requirements will be deleted as soon as they are no longer necessary for the purpose for which they have been collected in the framework of the event, but no later than within **1 month** after the end of the event.
- Only for speakers: personal data related to the organisation and management of your travel and accommodation as a speaker to the event will be deleted as soon as they are no longer necessary for the purpose for which they have been collected in the framework of the event, but no later than within **1 month** after the end of the event.
- Recordings from the web-streamed event will be kept for **2 years** before being deleted. More information is available in the Record of Processing DPR-EC-00306 (Webstreaming of Commission events).
- In case of audio-visual recording of the event, the recordings will be kept for **3 months** after the meeting or event before being deleted. More information is available in the Record of Processing DPR-EC-01937 (Audio-visual recording of meetings).
- Personal data shared with the controller for future mailing purposes (e.g., for receiving newsletters or invitations to similar events) are processed in line with the Record of Processing DPR-EC-03928 (Management of subscriptions to receive information) and the specific privacy statement prepared by the organising Commission service.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data,

etc.) are stored on the servers of the European Commission-DG MAREA2 and of its contractors, since these contractors are engaged to assist the controller in the organisation and management of the specific event). All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission –DG MARE A2 has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

The Commission- DG MARE’s processors (contractors) are contractually bound to process personal data behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect its from unauthorised access, use or the storage beyond the retention periods as indicated above. They are also bound by the obligations deriving from deriving from the transposition of the General Data Protection Regulation (EU) 2016/679 in the EU Members States. In line with the specific contractual clauses that bind them with regard to the processing of your personal data, the processors have to put in place appropriate technical and organisational measures to ensure the level of security, required by the Commission –DG MARE.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission –DG MARE A2 staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The controller (DG MARE A2) uses service providers to assist the controller in the organisation of the specific event and may also share your information with these service providers for the purposes of organising the meeting/event. The service providers in question are:

AETS Application Européenne de Technologies et de Services (AETS), 17 Avenue André Marie Ampère, Induspal Lons, 64140 Lons, France

8. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

The European Commission –DG MARE A2 will ensure that the data subjects can exercise their right to object to processing whenever possible by the organisers of the event.

You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor.

Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, whose contact details are: MARE-A2@ec.europa.eu.

The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record references:

DPR-EC-01063.1 Processing of personal data linked to meetings and events.

DPR-EC-00083.2 Processing of personal data on European Commission web sites (within the europa.eu domain), including IP addresses, by visitors of the publicly available websites.

DPR-EC-00073.1 Social Media Use by the European Commission

DPR-EC-00306 Web-streaming of Commission events

DPR-EC-01937 Audio-visual recording of meetings